



GROUP PROCUREMENT MANAGER

Head Office

Southern Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever-growing Southern Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

Our successful Group Procurement Managers:

- effectively manage the finance and administration for Group Procurement, including budgets, financial analysis, management systems and reporting
- access and interpret human resources policies, finance policies and legislative requirements for efficient implementation
- apply the latest technology and regulations to control the streamlined sourcing and purchasing of stock, operating equipment, contracts and services, etc.
- develop and implement policies, procedures, strategies and controls for all areas of hotel procurement management
- manage all areas related to contractual arrangements and service level agreements, including tender and BBBEE verification processes
- facilitate effective negotiations and supplier relationship management
- assist in all initiatives that build the Group, including BBBEE compliance and reporting
- demonstrate strong leadership in all portfolios, including food and beverage procurement, operating supplies and equipment and contract and supplier management including housekeeping, laundry and security service providers
- liaise and collaborate with Hotel and Head Office operations

If you have these **qualifications, skills and experience** join our team:

Bachelor of Commerce majoring in Finance or Supply Chain Management / Chartered Institute of Procurement and Supply (CIPS) qualification; 5 years in a senior management role in procurement, hospitality or related field; experience in contract negotiation, drafting legal agreement and supplier management.

CLOSING DATE: 15 May 2026

To apply, your written application must include:

- CV (maximum 4 pages) with contactable references (with telephone numbers)
- Covering letter with three reasons why you're our top candidate for the job!

For information or to apply, contact Sibongile.makete@southernsun.com

www.southernsun.com


Southern Sun