



BANQUETING MANAGER

(Southern Sun Elangeni and Maharani - KZN)

Southern Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever growing Southern Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

Our successful Banqueting Managers ...

- effectively manage the Food and Beverage **finance and administration** including the preparation of budgets, financial statements and analysis, management systems and reporting
- encourage optimum staff performance through careful forecasting, and **human resources** policy implementation
- control the **sourcing and purchasing of stock** with strict adherence to company policy and budgetary guidelines
- develop and implement **strategies, policy and procedures** for **banqueting operations** and **marketing**
- develop and cost **menus** and **wine lists**
- manage **contracts** with outsourced partners
- facilitate **effective interdepartmental co-operation** to ensure guests' expectations are anticipated and exceeded
- work as part of a team or individually to deliver high **quality standards**.

If you have these **qualifications**, join our team: Matric (NQF 4); a national diploma in hospitality management; sound computer skills in MS Office; excellent time management skills and at least five years' experience (hotel environment advantageous) in a banquet or convention environment.

CLOSING DATE: 06 APRIL 2026

To apply, your written application must include:

- CV (maximum 4 pages)
- contactable references (with telephone numbers)
- covering letter with three reasons why you're our top candidate for the job!

For info or to apply, contact Lettisha Singh

email Lettisha.Singh@SouthernSun.com

www.southernsun.com


Southern Sun