



SOLE RENTAL MANDATE

Date: _____

Full Name: _____

Resort: _____ Unit / Week: _____

Email: _____ Tel: _____

I, the undersigned, being the registered owner of the above stated week, request that Southern Sun Timesharing (Pty) Ltd endeavor to rent out my week for the nett sum of R_____, for the _____ occupancy year.

- 1. Have the levies been paid for this year? YES / NO
2. ALL proceeds of this rental to be paid to levies? YES / NO
NB. If all proceeds are paid to your levy account, and there is a credit balance, this will be put towards the next year levies. THERE CAN BE NO REFUND TO YOU FROM THE LEVY ACCOUNT
3. Unit/Week Levy: The onus is on the owner to pay the levies when due (90 days prior to occupation start date). Should it appear that the levy, or any part thereof is due but unpaid, Southern Sun Timesharing (Pty) Ltd reserves the right to settle the outstanding levy from the proceeds, when we are successful in renting the unit/week. Please note that the levy department will charge a penalty fee for any levies not paid by 90 days to occupation.
4. Confirmation of rental into your timeshare unit will only be provided in writing once your unit has been successfully rented out. Payments applicable for rentals concluded, will be effected after the occupation date of the week. This is to make provision for any cancellation that may occur (as per the Consumer Protection Act (CPA)). In the event of the rental into your unit being cancelled, we will endeavor to re-rent the accommodation. If such re-rental is unsuccessful, you may either occupy the unit yourself or bank the week with SunSwop.
5. Cancellation Policy: The Consumer Protection Act (CPA) enjoins that consumers of any goods and/or services be treated fairly. To this end a consumer who cancels the rendering of a service through no fault of his or hers ought to be reimbursed the full amount paid for the services so required less reasonable administrative fees.
6. I confirm that I have not deposited my unit/s with any exchange company or placed my unit/s in the resorts rental pool or given it to another part for rental.
7. In order to obtain full points by depositing your unit with SunSwop exchange company, your unit must be deposited 60 (sixty) days prior to occupation date. Deposits must be done directly by the registered owner. This mandate must be cancelled prior to depositing the week as per cancellation policy below.
8. I confirm that I / we may cancel this authority by giving Southern Sun Timesharing (Pty) Ltd, 14 (fourteen) days written notice provided that the unit is not already let or in the process of being let out. Cancellation of this mandate must be confirmed by the agent.

Should Southern Sun Timesharing (Pty) Ltd be successful in letting my unit, the following information is to be used to make payment: (this detail must be that of the registered owner, or alternatively sign the box)

Table with 2 columns: SOUTH AFRICAN BANKING DETAILS and Signature of Registered Owner. Rows include: Full Name of account holder, Bank, Branch, Account No., Account Type, Physical Address of bank, City, Country, Iban No. or Swift Code.

NOTE: Kindly attach a cancelled cheque or top part of recent bank statement for bank account verification purposes. This is in accordance with the new FICA requirements.

I confirm that I am the registered owner of the above-mentioned unit/week and I do hereby give Southern Sun Timesharing (Pty) Ltd full authority to transfer proceeds from the rental to the above account.

I acknowledge that the credit transfers hereby authorized will be by means of electronic fund transfer (EFT) and that no payment advice is provided by our administration department, but that details of each payment will be printed on my bank statement.

Signature: _____ on this _____ day of _____ (month) _____ (year)

Full Name: _____

Designation: Owner / Trustee / Executor / Director (delete that which is not applicable)

*Once you have completed your Rental Mandate, please email it through to Timeshare.Rentals@southern.sun.com and our Southern Sun Timesharing representative will walk you through the steps to list your timeshare for rental.

Tel +27 (0)31 561 2204
Fax +27 (0)31 561 7334

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